

May 11, 2022

MEMORANDUM

FOR : **ATTY. JOY M. BULAITAN**
Director, Administrative Affairs
Manila Economic and Cultural Affairs

FROM : **HAZEL H. JAVIER** 
Director/Tourism Attache'
Department of Tourism

SUBJECT : **Request for Posting of Bidding Documents**

In compliance with Republic Act No. 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act" and GPPB Resolution No. 28-2017, "Guidelines on the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be Procured and Performed Overseas", may we request for the posting of the attached DOT Bidding Documents for the Hanging Destination Banners requirement of PDOT Taiwan.

For the Director's kind consideration, please.

Thank you.



TERMS OF REFERENCE

I. REQUIREMENT

10 Philippine Hanging Destination Banners

II. Description/Specification

Size : 245cm X 95cm
Materials : 珍珠布
Full Color
Glossy

III. **Estimated Amount:** NT\$18,000.00 inclusive of taxes

IV. **Payment Procedure:**
Send Bill Arrangement

V. CONTACT PERSON

ANGEL TSENG
Department of Tourism - Taiwan
2F., No. 55/57, Zhouzi St., Neihu Dist., Taipei
E-Mail: philtour@ms57.hinet.net
Telephone: 886-2-2685-2851

Prepared by:



LUISA A. LLAVE
Administrative Officer

Noted by:



HAZEL H. JAVIER
Tourism Attache